



## **MAY 18, 2020 BOARD AGENDA**

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### **1. Opening Meeting and Guidelines for the May 18, 2020 Virtual Board Meeting**

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the May 18, 2020 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.

The Board of School Directors will proceed with the May 18, 2020 Board Agenda.

#### **a. Call to Order (President Swanson)**

#### **b. Pledge to the Flag**

### **2. Approval of Minutes**

Approval of the May 4, 2020 Regular Board Meeting Minutes, the May 4, 2020 Committee of the Whole Meeting Minutes and the May 11, 2020 Finance Committee Meeting Minutes.

### **3. Student/Staff Recognition and Board Reports - No Student Report**

### **4. Financial Reports**

#### **a. Payment of Bills**

General Fund	\$	1,379,110.63
Capital Project Reserve Fund	\$	
Mount Rock Projects-2018 Fund	\$	287.57
Newville Projects Fund	\$	
Cafeteria Fund	\$	
Student Activities	\$	_____
<b>Total</b>	<b>\$</b>	<b>1,379,398.20</b>

Motion to approve the payment of bills as presented.

## Financial Reports ( . . .continued)

### b. Treasurer's Fund Report

General Fund	\$ 14,076,331.16
Capital Project Reserve Fund	\$ 6,617,326.16
Cafeteria Fund	\$ 458,417.66
Student Activities	\$ 253,808.21
Mount Rock Projects-2018 Fund	\$ <u>93,459.00</u>
<b>Total</b>	<b>\$ 21,499,342.82</b>

Motion to approve the treasurer's fund report and budget transfers, as presented.

### c. YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Tax report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

## 5. Reading of Correspondence

## 6. Recognition of Visitors

## 7. Public Comment Period

## 8. Structured Public Comment Period

## 9. Old Business

## 10. New Business

## 11. Personnel Items - Action Items

### a. Resignation - Mr. Carl Seils

Mr. Carl Seils has submitted his resignation as a High School Chemistry Teacher, effective the conclusion of the 2019-2020 school year.

The administration recommends the Board of School Directors approve Mr. Seils resignation as a High School Chemistry teacher, effective the conclusion of the 2019-2020 school year.

## **Personnel Items - Action Items**

### **B. Child-Rearing Leave - Mrs. Shannon Berry**

Mrs. Shannon Berry, High School, is requesting child-rearing leave of absence to begin approximately August, 2020 through approximately October 1, 2020. This leave is based on the current approved school calendar. If online learning occurs during this time due to COVID-19 this child-rearing leave will be canceled. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends the Board of School Directors approve Mrs. Berry's requested child-rearing leave of absence to begin approximately August, 2020 through approximately October 1, 2020 unless online learning occurs during this time due to COVID-19 this child-rearing leave will be canceled.

### **c. Recommended Approval for 2020 Extended School Year Staff (ESY)**

Dr. Abigail Leonard, Assistant Supervisor of Special Education would like to recommend the individuals listed for the 2020 ESY program.

#### **Professional Staff**

Megan Hall

Jessica Sprecher

#### **Nurse**

Tina Fickes

The administration recommends the Board of School Directors approve the individuals listed for the 2020 ESY program, as presented.

### **d. Recommended Approval for a High School Chemistry/Physics Teacher - Sean Donaldson**

#### **Education:**

Messiah College: Physics

#### **Experience:**

Mechanicsburg Middle School - Student Teaching, General Science (Chemistry and Physics)

Mechanicsburg Area Senior High School - Student Teaching, Physics

The administration recommends the Board of School Directors appoint Mr. Sean Donaldson as a High School

Chemistry/Physics Teacher, replacing Mr. Carl Seils who has resigned. Mr. Donaldson's compensation for this position should be established at a Bachelor's Degree, step 1, \$53,594.00 for the 2020-2021 school year, based on the current contract between the Big Spring Education Association and the Big Spring School District.

### **e. Recommended Approval to Extend the Resignation Date of the Minute Taker for the Board Minutes**

Mrs. Catherine Seras has agreed to extend her resignation date of June 30, 2020 for the position of the Minute Taker for the board minutes, with a future resignation date to be determined.

The administration recommends the Board of School Directors approve Mrs. Seras' request to extend her resignation date of June 30, 2020 as the Minute Taker for the board minutes, with a future date to be determined.

## 12. New Business - Action Items

### a. Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Casey Barwin	\$3,096.00
Morgan Beamer	\$3,120.00
Megan Hall	\$1,560.00
Michael McVitty	\$ 774.00
Alexa Moran	\$1,560.00
Adam Nobile	\$1,560.00
Melissa Sheffer	\$1,548.00
Jessica Sprecher	\$1,500.00
Jen Tomasov	<u>\$1,548.00</u>
Total	\$16,266.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Act 93 Agreement and the Big Spring School District.

### b. Recommended Proposed Agreements

**Intergovernmental Business Partner Agreement** with PennDOT. In order to have access to submit permits on the PennDot electronic system the School District must authorize the execution of the agreement. This permit is to install fiber optic cable under Centerville Road in order to connect Oak Flat Elementary School to the School District fiber network.

**Government Software Services Agreement.** This agreement is for the preparation, printing and mailing of the real estate tax bills for July 2020.

**New Story ESY Agreements.** The administration reviewed the 2020 extended school year (ESY) agreements for four students that require special education services as defined by their Individualized Educational Program (IEP). The students extended school year will begin June 22, 2020 and end on July 29, 2020. The cost of the special education classroom program provided by New Story is \$380.00 per day, per student, based on enrollment.

<u>Who</u>	<u>Description</u>	<u>Yrs</u>	<u>Amount</u>
GSS	<a href="#">Tax Bill Prep/Printing</a>	1	
New Story	<a href="#">ESY (4 students)</a>	1	
PennDOT	<a href="#">Intergovernmental Business Partner Agreement</a>	n/a	n/a
PennDOT	<a href="#">Authorization to sign IBPA above</a>	n/a	n/a

The administration recommends the Board of School Directors approve the agreements and resolution above for the 2020/21 school year.

### **13. New Business - Information Item**

#### **a. Tenure Status Recommendations**

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance

**Ms. Courtney Benson**

**Mrs. Karyn Cunningham**

Additional information regarding the professional employees have been prepared by Mrs. Karen Ward, Mt. Rock Elementary School Principal.

### **14. Discussion/Action Item**

#### **a. Approve Proposed Final Budget for SY 2020-2021**

The Board is required to take action to designate a proposed final budget at least 30 days before final budget adoption which is scheduled for June 22, 2020. This proposed budget must be available for public inspection 20 days prior to the final adoption and the final adoption advertised 10-days prior. The administration, working with the Board's Finance Committee, is recommending a budget of \$53,713,822 in expenditures. General Fund fund revenues with a 2.5% tax increase would be \$52,335,477 requiring the use of \$1,378,345 from general fund balance. General Fund fund revenues with a 1.5% tax increase would be \$52,079,804 requiring the use of \$1,634,018 from general fund balance. Proposed real estate taxes at 2.5% would be 15.0123 mills or at 1.5% would be 14.8658 mills. These numbers can change for the final budget.

The administration recommends the Board of School Directors approve a proposed final budget in the amount of \$53,713,822 for the 2020-2021 school year with a tax rate of 15.0123 (or 14.8658) mills.

### **15. Future Board Agenda Items**

### **16. Board Reports**

- a. District Improvement Committee - Mr. Over, Mr. Myers**
- b. Athletic Committee - Mr. Deihl, Mr. Wardle, Mr. Myers**
- c. Vocational-Technical School - Mr. Piper, Mr. Wardle**
- d. Building and Property Committee - Mr. Roush, Mr. Piper, Mr. Swanson, Mr. Over**
- e. Finance Committee - Mr. Deihl, Mr. Piper, Mr. Swanson, Mr. Gutshall**
- f. South Central Trust - Mr. Deihl**
- g. Capital Area Intermediate Unit - Mr. Swanson**
- h. Tax Collection Committee - Mr. Swanson**
- i. Future Board Agenda Items**
- j. Superintendent's Report**

## **17. Meeting Closing**

### **a. Business from the Floor**

### **b. Public Comment Regarding Future Board Agenda Items**

### **c. Adjournment**

Meeting adjourned at \_\_\_\_\_ PM, **May 18, 2020.**

Next scheduled meeting is: **June 1, 2020.**